



2010 L.L.BEAN GRANTS TO A.T. CLUBS GUIDELINES

This program, renamed for L.L.Bean in 2003 in recognition of its virtually exclusive underwriting of the program since the late 1980s, enables ATC to assist the Appalachian Trail-maintaining clubs with projects related to Trail and facility construction, Trail maintenance, visitor services, and public education. Over the past two decades, L.L.Bean has provided more than \$400,000 to ATC in cash and in-kind donations.

Application deadline: January 15, 2010

Application forms and guidelines are being e-mailed to Trail clubs and also may be downloaded from the ATC Web site at www.appalachiantrail.org/grantstoclubs. A separate application form is required for each grant request. Application forms and supporting materials may be e-mailed as attachments to clubgrants@appalachiantrail.org; faxed to 304-535-2667; or mailed to L.L.Bean Grants to A.T. Clubs, Appalachian Trail Conservancy, P.O. Box 807, Harpers Ferry, WV 25425.

If additional time is needed to prepare an application, an extension may be requested by e-mailing clubgrants@appalachiantrail.org or calling ATC headquarters at 304-535-6331, ext. 114. A committee including Trail club volunteers from each of the regional partnership committees and ATC regional staff will review and determine the awards, which will be distributed in April 2010.

Matching requirement

Applicants are expected to provide matching contributions with labor, money, or in-kind goods. The match should be at least half the value of the grant requested (for example, a request of \$1,000 should have a match of at least \$500). Volunteer time for 2010 applications may be valued at \$20.25 per hour.

Publicity

In order to increase the visibility of the club, the Conservancy, and the Appalachian Trail, ATC requests that grant recipients make public-relations efforts, such as local news releases, about projects funded through this program. Assistance is available for publicity efforts by contacting ATC at 304-535-6331, ext. 111.

Compliance with policies and guidelines

All proposed projects should comply with ATC policies and guidelines compiled in ATC's *Local Management Planning Guide* (posted at www.appalachiantrail.org/policies) and with regulations of the appropriate land-managing agency. These include:

- ATC policy on Managing the Trail for a Primitive Experience (*LMPG Part 2 J*)
- ATC Group-Use Policy (*LMPG Part 3 B*)
- ATC policy on [Chain-saw and Crosscut Saw Training and Certification](#)
- Guidance for [Locating and Designing A.T. Shelters and Formal Campsites](#) (for new or replacement shelters or privies, submit signed [checklist/approval form](#) with the application)
- Accessibility regulations and guidelines (*LMPG Part 2 B*) and [Appendix I](#))
- [Leave No Trace](#) backcountry guidelines
- Worker safety: Volunteers working along the A.T. must be included in the national Volunteers in Forests and Volunteers in Parks programs for work on federal property and must adhere to the certification and safety procedures of those agencies. The following references may be helpful in managing volunteers and planning your project: [Volunteer Injury Instructions](#) and [Trail Maintenance and Construction Tasks and Hazards](#).

Types of projects that will be considered:

1. Physical projects
 - Shelter or privy construction
 - Materials for new signs
 - Major tool purchases
 - Bridge construction
 - Trail construction
2. Start-up funds for major public service projects
 - Initial development of Trail or club brochure
 - Development of materials for new Trail education programs (such as slide shows, written materials, specialized training)
 - Development of physical facility for information/education centers for the Trail
 - Money to cover costs of contracting staff on a short-term basis to assist Trail or club programs
 - Training for trail work, publications, club organizations, volunteer motivation, *etc.*
3. Major one-time financial needs
 - Assistance to complete the construction of a major project, including trail relocations and capital improvements such as bridges or parking areas.
 - Assistance in developing a fundraising drive or membership drive
 - Sudden catastrophic loss or damage to the Trail or Trail facility
4. Projects to enhance a club's long-term management abilities

Types of projects that generally would not be considered:

- Routine club expenses or normal maintenance costs
- Funds for ongoing projects, except those clearly of a start-up nature
- Projects where the club cannot demonstrate a matching contribution in labor, money, or in-kind contributions
- Proposals not supported with a plan for continued ongoing funding

If your project involves new facility construction, please coordinate the project with your ATC regional office and the appropriate agency. If you would like assistance preparing your proposal, contact your ATC regional office:

ATC New England Regional Office

E-mail: atc-nero@appalachiantrail.org

Telephone: 413-528-8002 (for projects in Massachusetts and Connecticut)

603-676-4102 (for projects in Maine, New Hampshire, and Vermont)

ATC Mid-Atlantic Regional Office

E-mail: atc-mar0@appalachiantrail.org

Telephone: 717-258-5771

Cent./S.W. Virginia Regional Office

E-mail: atc-var0@appalachiantrail.org

Telephone: 540-953-3571

Tennessee/N.Carolina/Georgia Regional Office

E-mail: atc-soro@appalachiantrail.org

Telephone: 828-254-3708

Grants to Clubs Endowment Funds

The earnings of four of ATC's endowment funds may be used to provide additional grants to A.T. clubs.

Who is eligible for grants from endowment funds?

Appalachian Trail maintaining clubs or affiliated organizations officially assigned a section of the A.T. for maintenance and/or management. Funds from the Ingram memorial fund are limited to projects associated with the Trail in Virginia.

How are grants to be made?

Generally grants are made on a matching basis. The match may be in money, materials, services, or volunteer labor provided by the club. Suitable projects with higher matches will be given greater consideration than those with lower matches. For 2010, volunteer labor may be valued at \$20.25 per hour.

What is the application procedure?

Submit requests using the L.L.Bean Grants to A.T. Clubs application form and following the instructions on the form. Check the appropriate box on the form for type of project (shelter, bridge, other).

Compliance with policies and guidelines (see page 2 of this document)

All projects should comply with the policies of the land-managing agencies and ATC. (For new or replacement shelters or privies, see information on [accessible shelters, tent platforms, and privies](#) and guidance for [Locating and Designing A.T. Shelters and Formal Campsites](#). If applicable, include a signed shelter [checklist/approval form](#) with the application.)

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MARK SPERLING TRAIL SHELTER IMPROVEMENT FUND—provides up to \$1,000 per year for maintenance, construction, and rehabilitation projects associated with Appalachian Trail shelters. Consideration will be given to projects involving shelter construction, improvements, rehabilitation, or maintenance. Although innovative techniques are encouraged, the fund seeks to preserve traditional shelters and use of natural materials where possible. New shelter construction should be limited to materials such as log, rock, or plank, rather than processed materials such as plywood or concrete block, and should be limited in size to sleep 12 or fewer persons.

Projects associated with the A.T. shelter system also will be considered:

- Spring improvements, including pumps, spring boxes, wells, *etc.*
- Sanitation facilities, including privies
- Tent platforms
- Signing of shelters, water sources, sanitation facilities

BEQUAERT AND KINGERY MEMORIAL SHELTER FUND—Established in memory of Michael Bequaert and Andrew Kingery by Frank and Lucia Bequaert, Michael's father and Andrew's mother. Michael and Andrew were stepbrothers who loved the outdoors and backpacking and hiked together over many sections of the Long Trail in Vermont and the A.T. Andrew thru-hiked the A.T. in 1978.

Grants from the fund generally will range from \$500 to \$1,000 and will be used for maintenance, construction, and rehabilitation projects associated with Appalachian Trail shelters.

Consideration will be given to projects involving shelter construction, improvements, rehabilitation, relocation, or maintenance. Although innovative techniques are encouraged, the fund seeks to preserve traditional shelters and use of natural materials when possible.

Other projects associated with the A.T. shelter system also will be considered, including, but not limited to:

- Spring improvements including pumps, spring boxes, wells, *etc.*
- Sanitation facilities including privies
- Tent platforms

WILLIAM T. FOOT MEMORIAL ENDOWMENT BRIDGE FUND—established in memory of William (“Bill”) Foot by his wife, Laurie. Bill was an outdoor enthusiast and A.T. thru-hiker who died in 2000. He was an active member of the Natural Bridge Appalachian Trail Club and served as club president as well as on the ATC Board of Managers. Bill was instrumental in the planning and completion of a pedestrian bridge for the A.T. as it crosses the James River in Virginia—the 625-foot bridge that removed the footpath from a dangerous and congested vehicular bridge is named in his memory.

Grants from the fund generally will range from \$500 to \$2,000 and are limited to maintenance, construction, and rehabilitation projects associated with bridges along the Appalachian Trail.

A “bridge” refers to an artificial structure not in continuous contact with the ground, regardless of length, width, or height above the surface. This definition includes the traditional span bridges, as well as puncheon-type bridging to cross wetlands or boggy surfaces. Bridge design, materials, and construction should conform to current club, agency partner, and ATC guidelines.

ROBERT LEE INGRAM MEMORIAL FUND—established in memory of Robert Lee Ingram by his family. Robert was an ATC member who lived in Virginia and grants are restricted to projects in Virginia. Robert frequently hiked the Appalachian Trail and introduced many members of his family to hiking and the A.T.

Generally, grants will range from \$500 to \$1,000 and may be used for maintenance, construction, and rehabilitation projects associated with the Trail in Virginia.

Grant applications for tools, materials, and resource-protection and resource-management projects associated with the stewardship for the Trail as it traverses Virginia will be considered. For example, grants might be awarded to help clubs purchase chain saws, test water sources, purchase land or easements, maintain views, or print Trail literature.